

FOI 6764 Request

I am writing to request information under the Freedom of Information Act 2000. I would be grateful if you could you send me answers to questions below. It is likely your Post Room will be able to help with most of this request.

1.	How many inpatients, outpatient and waiting list patients in total is your trust currently responsible for? <i>The total number of patients on our Trust waiting list (including patients waiting for inpatient and outpatient care), as of 31st August 2022, is 24,444.</i>
2.	How many letters are received by the trust on an annual basis? <i>We do not collect this information</i>
3.	Does your print and post room currently scan and distribute inbound communications (i.e., physical letters received by the trust)? <i>Our post room distributes inbound post but does not scan post.</i>

6.	<p>Do you currently use an outsourced scanning service?</p> <p>No</p> <p>If yes, who supplies you with your scanning service? _____</p> <p>How many images do you send to the supplier a year? _____</p> <p>What is the cost of each image / page communication? _____</p>
7.	<p>What volume of your current inbound post is scanned and sent digitally throughout your organisation?</p> <p>Not applicable</p> <p>Total number scanned letters _____</p>
8.	<p>Who has responsibility for digital transformation in your organisation?</p> <p>Name: Jon Burwell (Chief Information Officer)</p> <p>Email Address: jon.burwell@nhs.net</p>
9.	<p>Who is responsible for your post room (i.e., who is your post room manager)?</p> <p>Housekeeping and Portering Manager (name withheld due to lower banding)</p> <p>Overall Manager Head of Facilities Ian Robinson, ian.robinson9@nhs.net</p>
10.	<p>Who is the Director of IT in your organisation?</p> <p>Name: Jon Burwell (Chief Information Officer)</p> <p>Email Address: jon.burwell@nhs.net</p>
11.	<p>Who is the procurement manager responsible for print and post solutions in your organisation?</p> <p>Name Mark Branton, Head of Sourcing</p> <p>Email Address m.branton@nhs.net</p>